

# Joint company exhibition of the Federal Republic of Germany

CIKB China International Kitchen & Bathroom Expo - The platform for the  
Kitchen & Bathroom Industry in China  
21. Oct. - 23. Oct. 2016, Shanghai, China (PR)



## Organiser



## In cooperation with



## Realisation and exhibition management



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## Special Conditions of Participation

(as supplement to the General Conditions of Participation of the Federal Republic of Germany at trade fairs and exhibitions abroad)

Please also note the General Conditions of Participation. The signed registration form is a precondition for admission.

### 1. Closing date for registrations

15. June 2016

It is pointed out that, on principle, the participation can only be conducted, should the **minimum participation of 10 companies** be reached. Registrations submitted after the closing date for registrations will not be considered.

### 2. Minimum stand space

Square meter

• Hall space including stand construction	9 m <sup>2</sup>
• Hall space without stand construction	50 m <sup>2</sup>

### 3. Participation fee

The participation fees quoted are subject, where applicable, to statutory German value-added tax and to statutory foreign taxation (e.g. VAT, sales tax) levied on services provided to the exhibitor by the implementation company. The participation fees according to No. 3.1.1. only cover a part of the total costs of services according to No. 5.

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3.1. Square meter

3.1.1. Participation fee for companies taking part in this official participation of the Federal Ministry for Economic Affairs and Energy 2016 up to and including the 4th time:

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- EURO 150,00/m<sup>2</sup> in the hall including stand construction up to 100 m<sup>2</sup>  
More than 100 m<sup>2</sup> – cost of space rental and stand construction will be charged.
  - EURO 135,00/m<sup>2</sup> in the hall without stand construction up to 100 m<sup>2</sup>  
More than 100 m<sup>2</sup> – cost of space rental and elements of stand design bearing "made in Germany" will be charged.
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3.1.2. Participation fee for companies taking part in this official participation of the Federal Ministry for Economic Affairs and Energy 2016 for the 5th time or more:

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- not applicable
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3.1.3. Participation prices for space more than 100 sq.m. in the hall as well as exhibitors, that cannot sign the attached declaration regarding double-funding respectively participation of the public sector (public authorities or public companies):

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- EURO 390,00/m<sup>2</sup> in the hall including stand construction
  - EURO 170,00/m<sup>2</sup> in the hall without stand construction
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4. Mandatory Fees

- not applicable

5. Services

The payment of the participation fee includes the following services:

5.1. Company-specific services

All materials and facilities shall be at the disposal of the exhibitor, on a rental basis, only for the duration of the event, and may in no way be damaged or modified. Damaged or modified components and devices shall be repaired or replaced at the expense of the exhibitor.

5.1.1. Square meter

5.1.1.1. Hall space including stand construction

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- Provision of stand space in the hall with the stand design bearing "made in Germany". Exhibitors may not obscure elements of the stand design.
  - Uniform stand lettering
  - Back and dividing walls
  - Furnishings: 1 table, 4 chairs, 1 sideboard (lockable), 1 counter unit (lockable), 1 coat rack, 1 waste paper basket
  - Uniform floor covering on the stand
  - General stand lighting
  - Electricity: Supply voltage: • 220V •  
- one socket (max. capacity 2 kW; without distribution/switching panel)  
NB: Costs for additional electricity supply to the stand (for both light and power current) from the nearest distribution point will be charged to the exhibitor, and will be invoiced on the basis of the kW registered by the exhibitor. Additional light and power current usage have to be paid by the exhibitor.
  - Entry into the German participation directory and – if arranged – into the website of the German participation (no liability shall be accepted for incorrect entries)
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5.1.1.2. Hall space without stand construction

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- An exhibitor's own stand construction is subject to the construction guidelines of the trade fair organiser and the federal government and must be approved. The exhibitor is obliged to submit his stand construction concept for inspection to the implementation company immediately after the closing date for registrations has passed.
  - Provision of stand space in the hall for single storey stand constructions, including elements of stand design bearing "made in Germany" designated for stand areas without stand constructions. Two storey stand constructions are not permitted. Exhibitors may not obscure elements of the stand design.
  - Uniform stand lettering
  - Entry into the German participation directory and – if arranged – into the website of the German participation (no liability shall be accepted for incorrect entries).
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5.1.1.3. Outdoor area (space only)

- not applicable

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5.2. **General services**

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- Technical and organisational support of exhibitors by the realisation company during preparation and realisation of the participation
  - Setting up of an information stand with copy service, telephone and fax
  - Uniform setting design of the German participation in the hall and/or in the outdoor area, in accordance with CI concept
  - General lighting of the German participation
  - Daily cleaning of the aisles within the German participation in the hall (cleaning of stand space, exhibits, and exhibit holders are the responsibility of the exhibitor)
  - Security and stewarding service of the German participation if necessary (no guarding of stands)
  - Waste disposal service
  - Accompanying measures: **Internet Presentation and Flyer, Reception**
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5.3. **Waiver**

Waiving individual company specific or general services shall not constitute a claim for a reduction of the participation fee. Under no circumstances may uniform design elements be foregone.

6. **Payment conditions**

Payment of 20 % of the participation fees, based on the area size requested (according to No. 3), as well as of mandatory fees (according to No. 4), shall be due upon submission of registration in writing. Payment of this amount is due upon receipt of a corresponding invoice for payment in advance. The amount stated in the invoice for payment in advance must be paid into the account given in the invoice, naming the event in question. On admission, payment shall be due of the outstanding amount, immediately upon receipt of the final invoice. The amount stated in the invoice for final payment must be paid into the account given in the invoice, naming the event in question.

7. **Forwarding agents**

For organisational reasons, and in the interest of the exhibitors freight forwarding within the area occupied by the German participation will be transferred to up to two responsible forwarding agents. Exhibiting companies will be informed about this in good time by means of circulars.

8. **Company data**

Consent is granted to the computer-aided recording, storage, and forwarding of company details to third parties.

Koelnmesse GmbH

Cologne, 3. March 2016